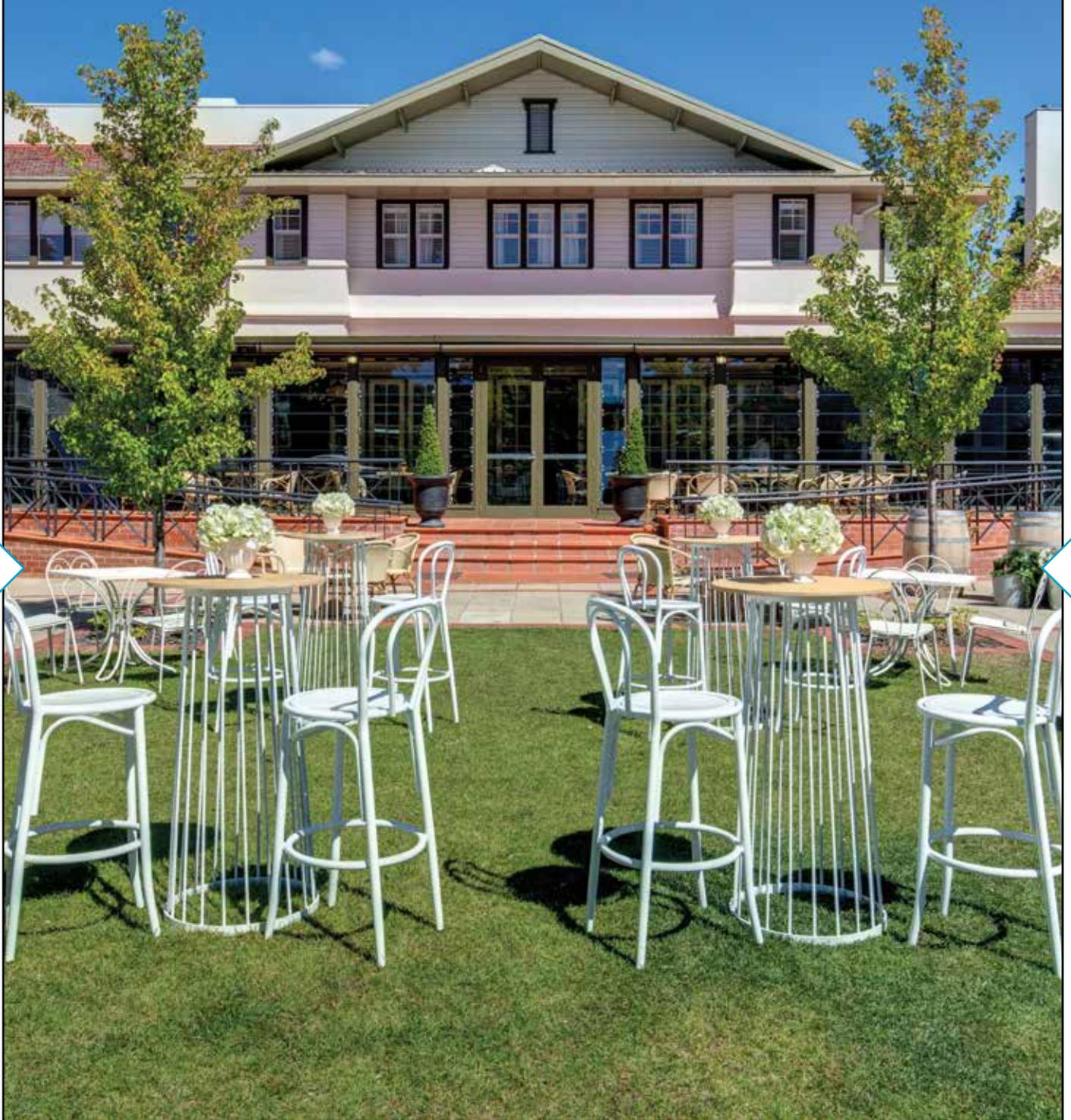




TFE hotels



CONFERENCE KIT

8 National Circuit, Barton, ACT 2600

T +61 2 6234 4444 F +61 2 6234 4466

E meet@hotelkurrajong.com.au W hotelkurrajong.com.au



INTRODUCTION

Hotel Kurrajong Canberra is the ideal location for your next meeting, conference or event.

The hotel originally opened in 1926, at the height of the Roaring 20's.
Life was simpler then, but no less well lived.

In that spirit, Hotel Kurrajong Canberra once again welcomes you. hotel comprises of 147 rooms, 26 of which are located in the hotel's two heritage wings. Magnificent executive suites and balcony rooms accentuate the understated charm of the setting as well as graceful design features, deep verandahs, radiating courtyards and covered pavilions.

With five unique meeting spaces, as well as an exclusive private dining room, Hotel Kurrajong Canberra can cater for a small board meeting of eight through to cocktail parties of up to 200 guests.

Chifley's Bar & Grill serves up delectable dishes featuring a superb array of hand selected meats and fresh local produce, with an extensive wine list.

Hotel Kurrajong Canberra is ideally located in the heart of Canberra's parliamentary district, just 700 metres from Parliament House.

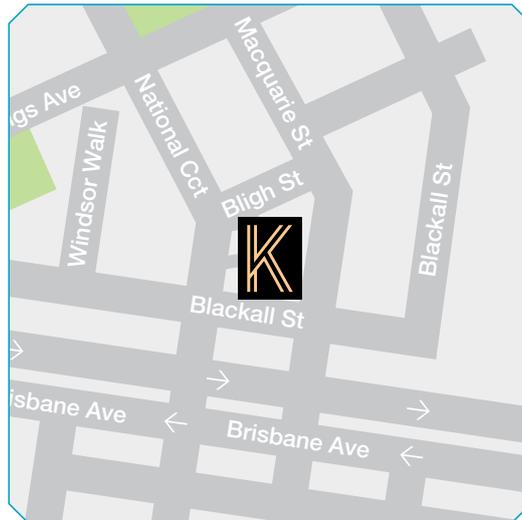
***Welcome to Hotel Kurrajong Canberra.
Where the Capital Lives.***





HOTEL KURRAJONG
CANBERRA

LOCATION



Hotel Kurrajong Canberra

8 National Circuit, Barton ACT 2600 Australia

Phone: +61 2 6234 4444

Fax: +61 2 6234 4466

Email: meet@hotelkurrajong.com.au
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EVENTS WITH BENEFITS

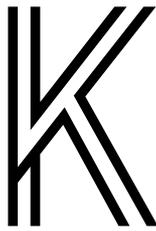
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events **WITH**
BENEFITS

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HOTEL KURRAJONG
C A N B E R R A

CONTENTS

Conference Packages

Lunch

Breakfast

Dinner

Canapés

Beverage Packages

Our Meeting Spaces



CONFERENCE PACKAGES

Standard Corporate Package

\$75.00 per person – minimum 15 delegates

- + Arrival tea and coffee
- + Morning tea (two items) served with freshly brewed tea and coffee
- + Lunch includes two salads, one sandwich, one hot item with starch, chef's selection mini dessert and fresh fruit platter
- + Afternoon tea (two items) served with freshly brewed tea and coffee
 - + Plenary room hire based on minimum numbers
- + Standard audio visual – data projector and screen, one flipchart or whiteboard
 - + Notepads and pens
 - + All day water and refreshments
 - + Complimentary WiFi for all delegates

Superior Corporate Package

\$82.00 per person – minimum 15 delegates

- + Arrival tea and coffee with fresh fruit bowl and orange juice
- + Morning tea (two items) served with freshly brewed tea and coffee
- + Lunch includes three salads, one sandwich, two hot items with starch, chef's selection of mini desserts and a fresh fruit platter
- + Afternoon tea (two items) served with freshly brewed tea and coffee
 - + Plenary room hire based on minimum numbers
- + Standard audio visual – data projector and screen, one flipchart or whiteboard
 - + Notepads and pens
 - + All day water and refreshments
 - + Complimentary WiFi for all delegates



CONFERENCE PACKAGES

Kurrajong Corporate Package

\$96.00 per person – minimum 15 delegates

- + Arrival tea and coffee, fresh fruit bowl and a smoothie power shot
 - + Australian welcome break
- + Lunch includes three salads, one sandwich, two hot items, chef's selection of mini desserts and a fresh fruit platter
 - + Farmer's market break
- + A glass of house wine or beer after the conference

Upgrades

- + After meeting package **\$20.00 per person**
Half an hour drink package and chef's selection of one cold and one hot canapé
- + After meeting package **\$29.00 per person**
One hour drinks package and chef's selection of one cold and two hot canapés
- + Bottled water **\$6.00 per person**
- + Continuous tea and coffee **\$6.00 per person**
- + Continuous juice or soft drinks **\$6.00 per person**



HOTEL KURRAJONG
C A N B E R R A

BREAK TIME

Selection of juices: Orange juice, pineapple juice, apple juice and soft drink. **\$5.00 per person**

Arrival tea and coffee: Freshly brewed coffee and a selection of fine tea and herbal infusions. **\$5.00 per person**

All day tea and coffee: Continuous freshly brewed coffee and a selection of fine tea and herbal infusions. **\$16.00 per person**

How do you like your breaks? Sweet, Savoury or healthy?

Two items from the following. **\$12.00 per person**

Includes freshly brewed coffee and selection of fine tea

Sample Break Time menu

Sweet Break

- + Mini mascarpone, raspberry mousse
- + Traditional tiramisu
- + Berry friands (*gf*)
- + Buttermilk scones with berry jam and cream
- + Rocky road slice
- + Fresh fruit tartlets
- + Assorted macarons
- + Banana bread with mascarpone
- + Isabella's muesli bar (*v*)
- + Assorted cookies
- + Artisan doughnuts
- + Deconstructed pavlova cups

Savoury Break

- + Ham and cheese croissants
- + Pork and fennel sausage rolls
- + Mexican chicken empanada
- + Spinach florentine quiche (*v*)
- + Roast capsicum, and fetta muffin (*v*)
- + Mini pizzas
- + Mini shepherd's pie (*gf*)
- + Smoked salmon bagel
- + Chicken and bacon pithivier
- + Open chicken sandwich (*df*)
- + Ratatouille bruschetta (*vg*)

Health Break

- + Yoghurt sundae
- + Fresh fruit cups (*gf*) (*df*) (*vg*)
- + Bircher muesli (*v*)
- + Smooth cups (*v*)
- + Crudiets with fresh hummus (*v*) (*vg*)

CHIFLEY'S TEA HOUSE BREAKS

Includes freshly brewed coffee and selection of fine tea and herbal fusion

Isabella Afternoon Tea

\$40.00 per person – minimum 20 delegates

Break dedicated to Isabella Southwell
- the first manager of the Kurrajong from
the opening in 1926.

- + Capsicum, fetta cheese savoury muffin
- + Cucumber cream cheese finger sandwich
 - + Smoked ham, swiss cheese and
dijon sandwich
- + Homemade scones with jam and cream
- + Raspberry and white chocolate cupcake
 - + Lemon meringue tart
 - + Isabella's muesli bar

Chocolate High Tea

\$30.00 per person – minimum 20 delegates

- + Chocolate cookie
- + Chocolate brownie
- + Chocolate éclair
- + Mini chocolate savoury tarts
- + Chocolate milk

Milk and Doughnut Break

\$16.00 per person – minimum 20 delegates

- + Assorted flavoured milks and doughnuts

Cookie Smasher Break

\$16.00 per person – minimum 20 delegates

- + Anzac
- + Apricot, almond cookie
- + Caramel cookie
- + Double choc cookie

Farmer's Market Break

\$26.00 per person – minimum 20 delegates

- + Australian fine cheese
- + Anti-pasto Board
- + Fresh bread
- + White chocolate brownie
- + Fresh juice

Great Australian Break

\$26.00 per person – minimum 20 delegates

- + Lamingtons
- + Mini meat pie
- + Pork and fennel sausage roll
- + Pavlova
- + Macarons



HOTEL KURRAJONG
C A N B E R R A

LUNCH

Please note this is a sample menu and subject to change

Kurrajong Lunch

\$42.00 per person
minimum 15 delegates

- + Two salads
- + One sandwich
- + One hot item
- + Chef's selection of mini desserts
- + Fresh fruit platter

Murdoch Lunch

\$50.00 per person
minimum 15 delegates

- + Three salads
- + One sandwich
- + Two hot items
- + Chef's selection of mini desserts
- + Fresh fruit platter

Ngunnawal Lunch

\$36.00 per person
minimum 10 delegates

- + Two salads
- + Two sandwiches
- + Fresh fruit platter

*A la carte lunches can also be arranged in Chifley's Bar and Grill.
Please ask your Event Coordinator for the latest menus.*

Sandwich Selection

- + Grilled Mediterranean vegetable with fetta cheese (v)
- + Herb roasted chicken, pesto mayonnaise
- + Roast beef and onion jam
- + Smoked salmon and cream cheese
- + Pulled pork, cabbage slaw and barbeque sauce
- + Ham, tomato and cheese
- + Roast pumpkin, fetta and pesto (v)
- + Grilled Mediterranean vegetable (v) (gf) (vg)

Salads

- + Greek salad, capsicum, onion, fetta cheese and olives (gf)
- + Roasted pumpkin salad with seeded mustard dressing (vg)
- + Caesar salad, lettuce, croutons, parmesan with ceaser dressing
 - + Roasted sweet potato, and green beans (v) (gf) (vg)
- + Grilled vegetable and pasta salad
- + Beetroot and goat's cheese salad
 - + Chickpea, tomato salad, onion with coriander (df)
- + Cucumber and dill yoghurt salad
 - + Kidney bean, corn salad with herb vinaigrette (df) (vg)
 - + Pesto and pasta salad

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LUNCH

Please note this is a sample menu and subject to change

Hot Items

- + Thai vegetable curry
(v) (gf)
- + Roast chicken and
mushroom ragout (gf)
- + Lamb navarin (gf)
- + Beef burgundy
- + Pan seared barramundi
with citrus cream sauce (gf)
- + Butter chicken
- + Pork and prune casserole (df)

Accompaniments

- + Steamed rice (gf) (df)
- + Roasted chat potato
(gf) (df) (v) (vg)
- + Vegetable pilaf





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C A N B E R R A

LUNCH

Garden BBQ Lunch

\$48.00 per person – minimum 25 delegates

Please note this is a sample menu and subject to change

Salads

- + German potato salad
- + Carrot and raisin salad
- + Greek salad
- + Mustards, chutneys and pickles
- + Assorted bread with butter

Hot food

- + Grilled sausages with caramelised onions
- + Rosemary and garlic marinated lamb cutlets
- + Thyme and garlic marinated beef steaks

Dessert

- + Raspberry slice
- + Fruit pavlova
- + Mini lemon meringue tart

Picnic Lunch

\$45.00 per person – minimum 20 delegates

Sample Menu

- + Chef's selection of sandwiches and rolls
- + Greek salad
- + Mixed leaf salad with Dijon dressing
- + Fish and chips
- + Pork sliders
- + Orange juice
- + Soft drinks

Boxed Lunch on the Run

\$26.00 per person – minimum 10 delegates

Sample Menu

- Herb roasted chicken with pesto mayonnaise sandwich
- or
- Grilled Mediterranean vegetable with feta cheese sandwich (v)
- + Greek salad
- + Fresh diced fruit
- + Berry friands
- + Juice



HOTEL KURRAJONG
C A N B E R R A

BREAKFAST

Please note this is a sample menu and subject to change

Continental Buffet Breakfast

\$24.00 per person – minimum 15 delegates

- + Selection of juices: Orange juice, pineapple juice and apple juice
- + Freshly brewed coffee and a selection of fine tea and herbal infusions
- + Isabella's bircher muesli (v)
- + Chef's freshly baked assorted Danish pastries and croissants
- + Seasonal fresh fruit platter
- + Berry yoghurt sundae

Chifley's Hot Buffet Breakfast

\$35.00 per person – minimum 20 delegates

- + Selection of juices: Orange juice, pineapple juice and apple juice
- + Freshly brewed coffee and a selection of fine tea and herbal infusions
- + Isabella's bircher muesli (gf) (df) (v)
 - + Chef's freshly baked Danish pastries and croissants
- + Seasonal fresh fruit platter
- + Berry yoghurt sundae

Hot Food

- + Grilled short cut cured bacon
- + Grilled pork and herb sausages
- + Grilled herb crusted tomatoes
- + Sautéed mushrooms
- + Scrambled eggs with fresh herbs

Chifley's Plated Breakfast

\$32.00 per person – minimum 15 delegates

- + Orange juice
- + Freshly brewed coffee and a selection of fine tea and herbal infusions
- + Chef's freshly baked Danish pastries and croissants
- + Seasonal fresh fruit platter
- + Berry yoghurt sundae

Plus your selection of one of the following:

- + The Chifley
Ben Chifley's standard breakfast of scrambled eggs, short cut cured bacon, pork and herb sausage, roasted tomatoes on fresh sour dough bread
- + Eggs Benedict
Two poached eggs, shaved ham and hollandaise on toasted English muffins
- + Smoked Salmon Smashed avocado on toasted sour dough with watercress and aged balsamic

Stand and Bite Breakfast

\$25.00 per person – minimum 15 delegates

- + Chef's freshly baked Danish pastries
- + Orange juice
- + Fresh fruit cups
- + Isabella's bircher muesli (gf) (df) (v)
 - + Berry yoghurt sundae
 - + Bacon and egg slider
 - + Ham and cheese croissant
- + Freshly brewed coffee and a selection of fine tea and herbal infusions

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BREAKFAST

Please note this is a sample menu and subject to change

Breakfast on the Run

\$21.00 per person – minimum 10 guests

- + Fresh fruit
- + Muesli bar
- + Fresh juice bottle
- + Ham and cheese croissant or smoked salmon bagel
- + Mini yoghurt tub

Family Brunch

\$38.00 per person – minimum 20 delegates

- + Orange juice
- + Freshly brewed coffee and a selection of fine tea and herbal infusions
- + Chef's freshly baked Danish pastries and croissants
- + Chef's selection of two gourmet salads
- + Seasonal fresh fruit platter

Plus your selection of one of the following:

- + Eggs Benedict
Two poached eggs, shaved ham and hollandaise on toasted English muffins
- + Smoked Salmon Smashed avocado on toasted sour dough with watercress and aged balsamic

Add a Little Extra

- + Fresh juice: beetroot and ginger, ginger and carrot or apple and celery **\$4.00 per person**
- + Selected smoothies **\$4.00 per person**
- + Hot food options **\$6.00 per person**
- + Vanilla pancakes with maple syrup and icing sugar
- + Sweet corn cakes with avocado and sour cream mousse
- + Congee, miso soup or steamed rice

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C A N B E R R A

DINNERS

Please note this is a sample menu and subject to change

Plated Dinners (Alternative Serve)

Two course \$65.00 per person – minimum 20 delegates

- + Choice of entrée and main or main and dessert
- + Select two items from each category

Three course \$76.00 per person – minimum 20 delegates

- + Entree, main and dessert
- + Select two items from each category

Menus

Entrees *please select two*

- + Poached lemon chicken, witlof orange salad with raspberry dressing (*gf*) (*df*)
- + Smoked lamb loin, roasted root vegetable salad with balsamic glaze and petit herbs
 - + Grilled asparagus, pumpkin and goat's cheese tart (*v*)
- + Cured Tasmanian salmon with fennel apple salad and lime dressing
- + Sliced parma ham with roasted cherry tomatoes, frisee salad and basil oil

Mains *please select two*

- + Grilled fillet of beef with celeriac mash and seeded mustard jus
- + Grilled Lilydale chicken breast with sweet potato puree and marsala jus
 - + Wild mushroom risotto with shaved parmesan (*v*)
- + Grilled lamb loin with green pea mash and minted red wine jus

- + Pan seared salmon with roasted kipfler, tomato and olive caper salsa (*gf*) (*df*)

Desserts *please select two*

- + Vanilla bean crème brûlée
- + Pavlova with seasonal berries and passionfruit coulis (*gf*)
- + Mango, coconut mousse
 - + Tiramisu cake
 - + Berry cheese cake
- + Pineapple coconut pannacotta

Sides \$10 each

- + Steamed broccolini with garlic butter
 - + Herb roasted kipfler potatoes
 - + Classic mash
 - + Butterd seasonal vegetables
- + Mixed leaves with pear and pecorino salad

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SHARE IN STYLE

\$85.00 per person – minimum 30 delegates

Sample 'sharing menu'

To Begin

- + Charcuterie board
- + Fresh oysters with lime chili salsa

Mains

- + Pan seared barramundi with caper berry and orange butter
- + Slow roasted fillet of beef with seeded mustard jus
- + Grilled chicken with mushroom ragout
- + Mushroom Rissoto

Sides

- + Classic mash
- + Garden leaves with champagne dressing

Dessert

- + Assorted dessert platter
- + Assorted cheese platter with cracker, grissini and quince paste
- + Tea and coffee

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C A N B E R R A

CANAPÉS PACKAGES

\$15.00 per person

Please select three canapés from our menus and each guest will receive one of each. (Allow 30 minutes).

\$30.00 per person

Please select six canapés from our menus and each guest will receive one of each. (Allow 1 hour).

\$55.00 per person

Please select ten canapés from our menus and each guest will receive one of each. (Allow 2 hours).

Cold Canapés

- + Smoked salmon, cumin roasted kipfler potato (*gf*)
- + Thai beef salad (*gf*) (*df*)
 - + Olive and tomato bruschetta (*v*)
- + Scallop with green pea puree (*gf*)
- + Avocado crab meat salad (*gf*) (*df*)
- + Lamb loin with onion jam
- + Mushroom, walnut and goat's cheese tartlet (*v*)
- + Herb crusted lamb loin with eggplant dip
 - + Smoked duck with onion jam
- + Fresh oyster, lime chilli salsa (*gf*) (*df*)
- + Poached lemon chicken with pear chutney
 - + Rare roast beef with horseradish cream and garlic crostini
- + Prosciutto wrapped asparagus (*gf*) (*df*)

Hot Canapés

- + Crispy prawn with lime aioli
- + Chicken satay skewers (*gf*) (*df*)
 - + Vegetable pakora with mint yoghurt (*v*)
- + Fried falafel with tahini dip
- + Lamb kofta with sweet mango chutney (*gf*) (*df*)
- + Sautéed ginger prawn
 - + Thai fish cakes
- + Arancini with pesto mayonnaise
- + Korean chilli meat ball
- + Karaage chicken
- + Duck spring roll

Dessert Canapés

- + Chocolate raspberry crunch
- + Petit panna cotta glasses with rhubarb crumble
 - + Profiteroes mini
- + Lemon meringue tart
 - + Opera slice
- + Mini vanilla bean brulee (*gf*)
 - + Chocolate truffle

Substantial Canapés

\$7.50 per piece

- + BBQ pork slider
- + Smoked duck slider
- + Mini fish and chips
- + Cajun spiced grilled lamb cutlets (*gf*) (*df*)
- + Beer braised pulled pork neck slider
 - + Mini beef burger
- + Mini lamb cottage pie
- + Braised beef cheek with pea mash
- + Seafood, noodle salad

FOOD STATIONS

minimum 25 delegates

Dessert Station

\$25.00 per person

- + Chef's selected assorted desserts

Cheese Station

\$21.00 per person

- + Australian cheese with condiments

Chef Live Station

\$12.00 per person

- + Pumpkin and goats cheese risotto
 - + Pulled pork sliders
 - + Smoked duck bao
- + Organic strozzapreti and basil pesto
 - + Garlic, rosemary lamb cutlet

Carvery Station

Choice of meat and condiments

\$22.00 per person

- + Marmalade-glazed ham with mustard sauce
- + Slow roasted pork loin with apple sauce and sage jus
- + Roast beef fillet, horseradish, grain mustard with shiraz jus
- + Rosemary, garlic roast leg of lamb with mint jelly and rosemary jus





BEVERAGE PACKAGES

Silver Beverage Package

1 hour: \$20.00 per person
2 hours: \$26.00 per person
3 hours: \$32.00 per person
4 hours: \$38.00 per person
5 hours: \$44.00 per person

- + Chain of Fire Sparkling Wine
- + Chain of Fire Semillion Sauvignon Blanc
- + Chain of Fire Shiraz Cabernet
 - + Cascade Light
 - + Great Northern Crisp
 - + Orange juice
 - + Soft drinks
- + Sparkling and Still water

Gold Package

1 hour: \$27.00 per person
2 hours: \$34.00 per person
3 hours: \$40.00 per person
4 hours: \$47.00 per person
5 hours: \$53.00 per person

- + Veuve Tailhan Blanc de Blanc
- + Block 50 Semillion Sauvignon Blanc
- + Block 50 Shiraz
 - + Fat Yak
 - + Great Northern Crisp
 - + Orange juice
 - + Soft drinks
- + Sparkling and Still water

Non Alcoholic Beverage Package

1 hour: \$12.00 per person
2 hours: \$19.00 per person

- + Orange juice
- + Apple juice
- + Soft drinks
- + Sparkling and Still water



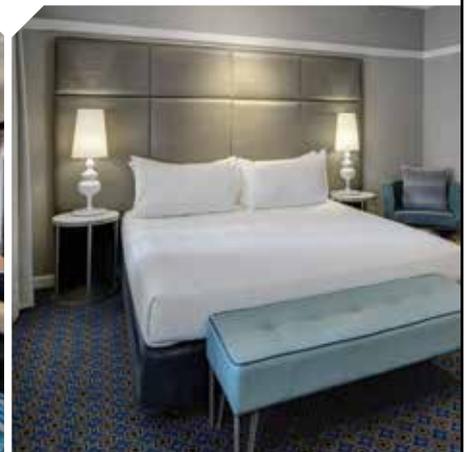
OUR SPACES: MEETINGS & EVENTS

Our meeting spaces are all about modern technology with classic hospitality; these rooms are flexible and have the ability to transform from focused boardrooms to cocktail parties for up to 200 guests.

Make it unforgettable, where innovative design is fused with around the clock service to engage attendees and energise your event. Heighten the experience with inventive breakouts, creative cuisine and signature cocktails. Just let us know how to make your event spectacular and we'll do the rest.

Whether you're networking, orchestrating a big day or making it an affair to remember, our event space will turn it into a sensational celebration. Hotel Kurrajong Canberra features fully adaptable conference equipment that makes business seamless, meetings memorable and special events spectacular. Creative in approach and innovative in design, we'll engage your attendees and participants, from conferences to soirées.

Our meeting rooms are energising, vibrant spaces that can be customised for both business meetings and social events, with modular furnishings, a flexible layout and well-designed seating. Features like state-of-the-art audio visual technology, an all-in-one connectivity station and easy-access power outlets help polish every presentation, while a whiteboard, flip chart and complimentary wireless high-speed internet access keeps everyone connected.



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MEETING SPACES

Murdoch Room

Located in a converted administration wing, the Murdoch Room is named after the architect who originally designed the Hotel – John Smith Murdoch. It's a multi-purpose room with roof mounted audio visual equipment, at no additional charge.

Ngunnawal Room

Named after the original custodians of the land the Hotel sits on, the Ngunnawal Room offers a comfortable space for smaller meetings, or breakout space as part of a larger conference booking. Wall-mounted audio visual equipment is provided, at no additional charge.

The Evans Room

Named after Alan Evans who was pivotal in the process to re-open Hotel Kurrajong Canberra, the Evans Room offers a comfortable space for smaller meetings, or breakout space as part of a larger conference booking. Wall mounted audio visual equipment is provided, at no additional charge.

Hasluck Boardroom

Our most exclusive meeting room, the Hasluck Boardroom, named after Sir Paul Hasluck, the 17th Governor General of Australia, offers a luxurious setting for small meetings. This is Canberra's most distinguished boardroom.

Isabella's Dining Room

Isabella's Dining Room, named after one of the early managers of Hotel Kurrajong Canberra, has been furnished to the highest standards and is available to seat 8 people for dinner.

The Kurrajong Room

The perfect location for weddings, gala dinners and larger conferences, the Kurrajong Room features 10ft high ceilings and is located directly off the lobby. With ceiling mounted projectors and screens, there is versatility to suit even the most complex requirements guests.

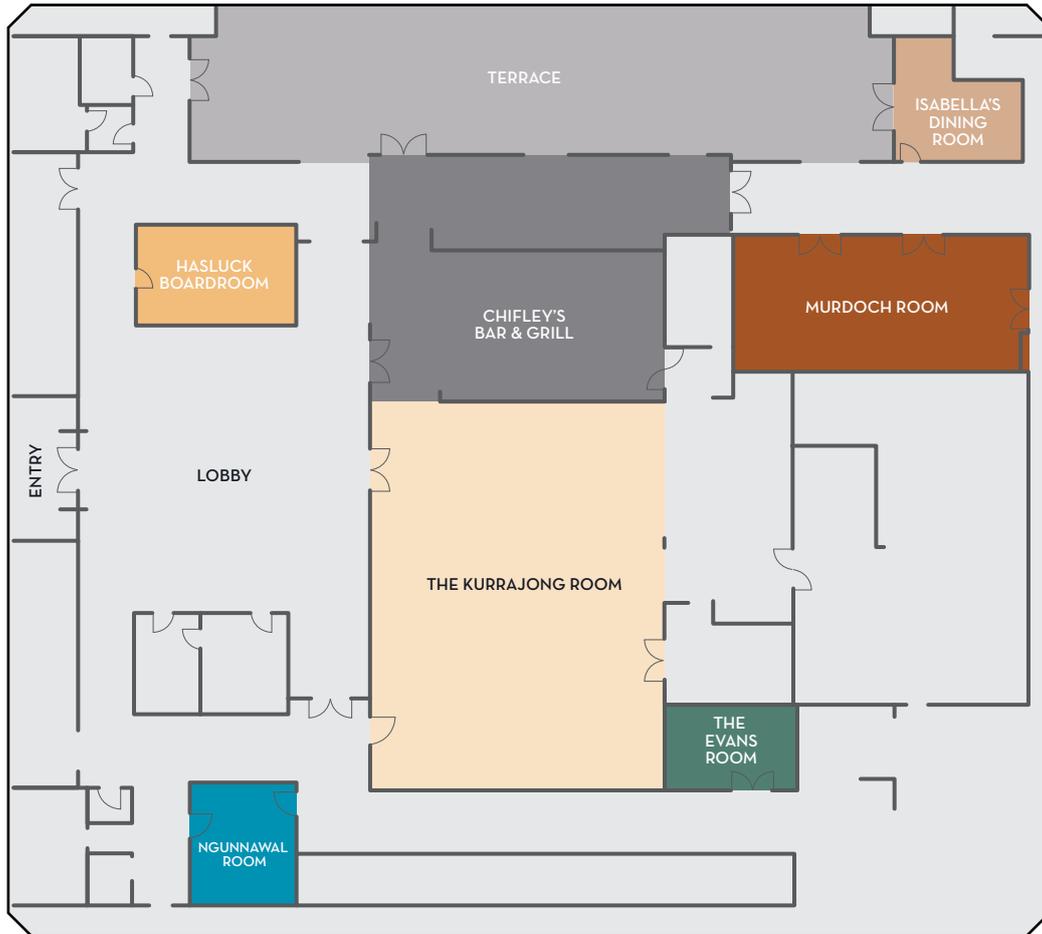
Courtyard

A stunning outdoor precinct sanctioned off from the outside world with a hedge of florals and greenery. This stunning courtyard is perfect for sundowners and cocktail events in the summer and cosy wood fire events in the winter.



HOTEL KURRAJONG
C A N B E R R A

FLOOR PLAN



Murdoch Room



Hasluck Boardroom



Isabella's Dining Room



The Evans Room



The Kurrajong Room



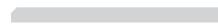
Chifley's Bar & Grill



Ngunnawal Room



Terrace

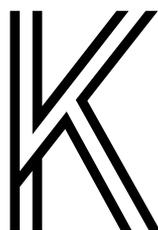


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ROOM CAPACITY

Meeting Space	Height	Size	Banquet	Cocktail	Theatre	Classroom	Boardroom
Murdoch Room	2.8m	55m ²	30	50	40	30	28
Ngunnawal Room	2.65m	15m ²	10	15	12	-	8
The Evans Room	2.5m	20m ²	10	15	12	-	8
Hasluck Boardroom	2.9m	21m ²	12	-	-	-	12
The Kurrajong Room	3.2m	194m ²	100	200	160	80	-
Isabella's Dining Room	2.7m	20m ²	6	-	-	-	-
Courtyard	-	-	100	200	-	-	-
Chifley's / Kurrajong	-	-	180	280	-	-	-
Terrace	-	-	-	84	-	-	30





HOTEL KURRAJONG

CANBERRA

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